

## CITY OF ALAMEDA

### Memorandum

To: Honorable Chair and  
Members of the Economic Development Commission

From: Eric Fonstein  
Development Manager

Date: June 9, 2011

Re: Agenda for the Economic Development Commission Regular Meeting of  
June 16, 2011

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Enclosed are the agenda and materials for the Regular Meeting of June 16, 2011, at 7:00 p.m. Agendas are generally mailed one week prior to the EDC meeting. In order to ensure that items of interest to Commissioners are fully addressed in EDC agendas, please inform our office two weeks before the meeting if you want to place an item on the agenda.

1. CALL TO ORDER AND ROLL CALL

2. MINUTES

2.a. Minutes of the Regular Meeting of April 21, 2011

The minutes could not be acted upon at the May 19, 2011 Regular Meeting due to lack of a quorum.

**ACTION: Review and approve draft April 21, 2011 minutes (previously provided).**

2.b. Minutes of the Regular Meeting of May 19, 2011

**ACTION: Review and approve draft May 19, 2011 minutes.**

3. CONSENT CALENDAR

Consent Calendar items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the EDC or a member of the public. If removed from Consent Calendar, item would be taken at the end of New Business.

(None)

4. ORAL COMMUNICATIONS - PUBLIC

5. UNFINISHED BUSINESS

Transmittal for the June 16, 2011 Regular Meeting

6. NEW BUSINESS

In order for the Commission to act on an item, it must be placed on the agenda prior to distribution of agenda materials. On the other hand, any item may be brought up and discussed under new business for the purpose of placing it on a future meeting agenda.

6.a. Alameda Towne Centre presentation

**ACTION: For information only. No materials enclosed.**

6.b. Sales tax quarterly report for the period ending December 31, 2010

**ACTION: For information only.**

6.c. Lawrence Berkeley National Labs – second campus update

**ACTION: For information only.**

6.d. Consider the cancellation of the July 21, 2011 Regular Meeting

**ACTION: For discussion and action as necessary. No materials enclosed.**

7. REPORTS

7.a. Report from Commission Member Robillard – EDC representative to the Webster Vision Implementation Committee

**ACTION: For information only. No materials enclosed.**

8. WRITTEN COMMUNICATIONS

8.a. Upcoming EDC Agenda Items

**ACTION: For information only.**

9. ORAL COMMUNICATIONS – COMMISSION MEMBERS AND STAFF

10. ADJOURNMENT

Respectfully submitted,



Eric Fonstein  
Development Manager

EF:rv

Enclosures